

SUPPLIER CHANGE AGREEMENT

ABOUT FLEX

Flex is a leading sketch-to-scale™ solutions company that designs and builds intelligent products for a connected world. With more than 200,000 professionals across 30 countries and a promise to help make the world Live smarter™, the company provides innovative design, engineering, manufacturing, real-time supply chain insight and logistics services to companies of all sizes in various industries and end-markets. For more information, visit www.flex.com or follow us on Twitter @flexintl.

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SUPPLIER CHANGE AGREEMENT

Supplier Name : _____

Supplier Address : _____

Supplier Telephone # : _____ Fax # : _____

As a supplier of products, components, materials or service to Flex, we hereby confirm that we have read through the **Product Change Notification (PCN) Training For Manufacturers/Suppliers** (from the [Supplier Quality Webpage](#)) and fully understand the requirements of the Flex Product Change Policy and Disclaimer, especially Communication of PCNs (Page 5), described therein and agree to provide prior notification to Flex for product discontinuance and/or changes to the raw materials / components natures, inspection / testing methods and criteria, manufacturing processes, site of manufacturing, and suppliers / subcontractors thereof directly affecting products / services produced for Flex.

Notification of such changes shall be communicated and documented. It is understood that Flex is not required to accept any such changes without first evaluating the change, determining the change's effect, and establishing the conformity of the change with Flex requirements. No such changes shall be made without prior written consent from Flex.

In the event of:

- a. **Product Changes** – Supplier shall provide Flex with at least **three (3) months / 90 days advance written notice** or earliest date possible when conditions not in the supplier's control preclude this from happening. And agrees to continue to supply unchanged product/process or services for a duration agreed by both parties or until Flex can alter its process and seek appropriate regulatory approvals to accommodate the change.
- b. **Product Discontinuance** – Supplier shall provide Flex with at least **six (6) months / 180 days advance written notice** (the "Pre-discontinuance Period") or earliest date possible when conditions not in the supplier's control preclude this from happening. During the Pre-discontinuance period, Flex may continue to place orders for such product pursuant to this agreement provided.

Flex will reserve the right to proceed with a "Last Time Buy" with quantities mutually agreed by both parties after those notifications. The product discontinuance or processes/products change notification or request should be submitted by email the Corporate Flex PCN Email Account: pcn1@flex.com

Agree

Disagree (please justify below)

Justification:

RECEIPT OF ACKNOWLEDGEMENT

The company I represent understands its responsibilities regarding the PCN process and will adhere to the above text, subject to any contractual requirements. **Note:** *Acknowledged copy to be submitted to and maintained at relevant Flex site.*

Supplier Representative Signature: _____ (Company Stamp below)

Name (Print) : _____

Title : _____

Date : _____