



Flextronics International USA, Inc.

Foreign Vendor Requirements of Export Invoices

March 1, 2019

For the attention of the Export Department (Logistics) and Sales Officials

Dear Sir or Madam,

This letter is related only to Foreign Suppliers (non-USA shipping point) where shipments are exported to Flextronics International USA Inc located at Milpitas California for Importation into the United States of America (Flex Milpitas).

Please update your Commercial invoices to print our correct Importer Tax ID number on them, Flextronics International USA Inc (Milpitas Site) 94-3061570MM.

As you may know, US Customs imposes strict requirements regarding the information shown on Commercial Invoices which accompany shipments of products being imported into the USA. As a US Importer, Flex Milpitas is ultimately responsible for any errors or omissions on such invoices, even if they have been provided by external suppliers.

Flextronics International USA Inc formally requests that all Export Invoices from your facility to Flex Milpitas contain all of the information listed on the following page in order for us to meet our obligation as an Importer in the United States of America.

Please review a recent Export Invoice generated by your company that will be used for shipments to Flex Milpitas in order to verify that it contains the items indicated on the following page, and to make any necessary corrections to all future Export Invoices.

Your assistance with this matter will help to ensure that Flextronics International USA Inc continues to comply with US Customs regulations and will reduce the likelihood of shipment delays caused by incomplete documentation.

Non-compliance to US Import regulations may result in refusal to make Import Entry, and shipments being returned to the Foreign Country of exportation will be at your company cost.

Thank you for your co-operation. If you have any questions regarding these Export Invoice requirements or experience problems complying with any item, please contact me immediately.

Yours sincerely,

Arny Petersen
Site Import Compliance Manager
Flextronics International USA Inc (Flex Milpitas Site)
Arny.Petersen@flex.com



Requirements of Export Invoices

- Invoice Number
- Invoice Date
- Suppliers/Sellers complete Name, address, contact person and phone number
- Printed Name and Signature of responsible individual completing the Export Invoice
- Sold to complete Name and address and Tax ID number
- US Importer of Record complete Name and address and Tax ID number (required if different from Sold to)
- Ship to complete Name and address: Flextronics International USA, Inc.
- If Flex Milpitas is the US Importer, please declare our Importer Tax ID number 94-3061570MM
- Currency of Invoice - Should be USD
- Terms of Delivery – Should be Incoterms 2000 (FCA Origin Airport, FOB Origin Ocean Port, DDU Destination)
- Freight Term: FCA=Air Freight Collect, FOB=Ocean Freight Collect, DDU=Freight Pre-Paid
- Transportation – Freight Forwarder name, and House Air Way Bill (HAWB) or Bill of Lading (BOL) numbers
- Flextronics International USA Inc **Purchase Order number**
- Flextronics International USA Inc **Part Number** (including alpha prefixes)
- Item **Quantity**
- Item Unit Price – * Valuation method indicated below (**Flex P.O. Price**)
- Total Invoice amount USD
- Country of Origin** of each item (Country of Origin is the Country of Manufacture, not Country of sourcing)
- Detailed Description of each line item – Must be complete and detailed to determine correct classification
- Export Invoice must be in English
- For shipments containing any DRAM Integrated Circuits, including mounted on circuit board assemblies or un-mounted (raw IC), the following must be declared on the Invoice
 - DRAM Type (SDRAM,VRAM,WRAM,GRAM,SGRAM), Bit Size, Country of Origin, Name of Manufacturer
 - *Example:* SDRAM, 512 megabits, C/O Korea, Manufacturer: Samsung
- If Other US Government Agencies are applicable – Provide the following
 - FCC ID number (if applicable)
 - FDA accession number (if applicable)
- If the following items are not declared on the Commercial Invoice, then a Packing List is required
 - Number of cartons
 - And/or number of pallets (if applicable)
 - Gross weight of cartons/pallets in Kilograms
 - Dimensions in Centimeters

* Value must be based on “Transaction value” which is the agreed price payable as indicated on Flextronics P.O.

Transaction value generally does not include the following items, which are considered by US Customs as Assists to the Import Value:

- Transportation or Insurance charges
- Import Duties and expenses
- Royalty fees, Selling Commissions
- Proceeds of subsequent resale
- The values apportioned as appropriate of any assist.
(an assist can be any of the following if supplied directly or indirectly, and free of charge or at reduced cost, by the buyer of imported items for use in connection with the production or the sale for export to the United States of the items: (1) Materials, components, parts, and similar items incorporated in the imported items. (2) Tools, dies, molds, and similar items used in the production of the imported items. (3) Items consumed in the production of the imported merchandise. (4) Engineering, development, artwork, design work, and plans and sketches that are undertaken elsewhere than in the United States and are necessary for the production of the imported items.)
- Any items that are generally not included in the Transaction value as indicate above must be declared as a separate Assist Value line item on the Export Invoice.